

4Way Mini

Instruction for Use

immedia[®]
a part of Etac



Illustrations

Illustration 1



Contents

Heading	Page
General/Symbols/Intended use/Intended enviroment	4
Practical handling.....	5
Notice/Materials/Cleaning	6
Articles/Combinations.....	7
Service Information.....	8

General

Thank you for choosing an Etac product.

To avoid accidents and injury when moving and handling the products, read the manual carefully.

The person described as "the user" in this user manual is the person who is lying or sitting on the product. The assistant or assistants are the people who manoeuvre the product.



This symbol appears alongside the text in the manual. It draws the reader's attention to points at which there may be a risk to the health and safety of the user or assistant.

The products comply with the standards applicable for Class 1 products in the European Council Directive MDD 93/42/EEC on medical devices.

Lot no/Batch no:

x	x	x	x	x	x	x	x	x	x
Production year					Running number				

At Etac we strive to improve our products all the time and therefore we reserve the right to make changes to products without prior warning. All measurements given on illustrations and similar material are for guidance only and Etac cannot be held liable for errors and defects.

The information given in this manual, including recommendations, combinations and sizing, does not apply to special orders and modifications. If the customer makes adjustments, repairs or combinations not predetermined by Etac, the Etac CE certification and Etac warranty will be voided. If in doubt, please contact Etac.

Warranty: Two-year warranty on material and manufacturing defects, provided that the product is used correctly.

For further information on the Etac transfer range, see www.etac.com.

The product can be scrapped in accordance with national regulations.

Symbols



Washing



Handwash



Wipe off



Tumbledry



Keep out of the sun



Iron



Do not dryclean



Do not bleach



Risk of sliding down



Never leave on the floor



Warning



Read the User Manual



Batch no./Lot no.



User mass limit = maximum rated load



The product can be scrapped in accordance with national regulations



Manufacturer



Class 1 - European Council Directive MDD 93/42/EEC on medical devices

Intended use

The 4way Mini is used to turn self-supportive users, if necessary with assistant assistance.

Intended environment

Acute care, Long-term care, Home care

Practical handling

Positioning

Position the nylon sheet centrally on the mattress, so that the red "this side up" label faces the user.

Secure the sheet under the mattress using the wings or position loosely on top of the mattress. Due to the non-slip surface on the backside, this is not displaced during turning/moving.

Position the 4Way Glide Mini centrally on top of the sheet

with the nylon side against the nylon sheet so that the two red "this side up" labels are facing each other.

Use

Positioning

Position the user on the mattress, using a ceiling or floor lift. If a standing/sitting lift is used or if the user is able to move him/herself to the edge of the bed, it may be beneficial to turn the mattress, so that the user is seated in the middle of the long side (140 cm) of the mattress. The user can now easily turn himself or can easily be turned in the bed, after which the mattress is in the correct position for further moving and turning.

Turning

If the user is able to move him/herself, he/she can push him/herself away from the mattress and turn (Illustration 1). If assistance is needed, an assistant grasps the functional handles under the 4Way Glide Mini under the user's shoulders and hips, stands with one foot in front of the other and pulls the patient over to the edge of the bed

using weight transference. (If necessary, a second assistant can push against the mattress.) Assistant A bends slightly at the knee, and, with elbows close to the body, straightens up, thus turning the user into the side position. Alternatively, the assistant can pull the user towards him/herself: The assistant moves to the opposite side of the bed, grasps the opposite functional handles and rolls the user towards him/herself, again using weight transference.

Positioning

The positioning wedge is positioned at the user's back. The user is rolled or leans against the wedge until he/she finds a comfortable side position – other parts of the body can be positioned as required.

Raising the bedhead

When the bedhead is raised, the user will tend to slide down a little until either the legs brake the downward movement or the assistant places one or more pieces of loose non-slip material between the two nylon surfaces. If required, one assistant can secure the excess material from the 4Way Glide Mini under the mattress.

Seated on the edge of the bed

Self-supportive users can rotate themselves using natural movement. Alternatively, an assistant can lift the user's legs over the edge of the bed, possibly using a sling. The user is then raised to the seated position on the edge of the bed, by means of weight transference and the lever arm principle.

The non-slip material along the edge of the mattress ensures that the user does not slide.

Notice

Special features

Always check the product before use and after washing.

Never use a defective product. If the product shows signs of wear-and-tear, it must be scrapped.

Read these instructions carefully.

It is important that assistants receive instruction in manual handling. Etac offers advice and training for assistants. For further information, contact Etac.

Always use the correct manual handling techniques

Encourage the client to assist where possible.

To ensure that the client feels safe and that every manual handling is smooth, always plan the manual handling in advance.



Always make a risk assessment, and secure that the assistive product can be used at the individual user and in combination with other devices that it is safe for the user and caregivers.



It is recommended that the guard rail is in place when the user is left on the glide system, unless a risk assessment has found that the user can be safely left on the glide system without the need of guard rails.



Always lock the glide system when you have completed the transfer.



Do not use the product as a sling.



There is a risk that the user may slide off. Never leave the user alone on the edge of the bed.



Never leave the product on the floor.

If in any doubt - please contact Etac.

Materials

Glide mattress:

Top side: polyester/cotton (green) or polyurethane (grey).

Backside: 100% nylon.

The nylon material is antistatic.

Handles: polyester.

Nylon sheet: 100% nylon.

Non-slip along both edges.

Cleaning

The product should be checked regularly, preferably each time it is used, and especially after wash.

Check that there is no damage to seams or fabric.



Never try to repair a product yourself.
Never use a defective product.

Washing instructions:

Do not use fabric softener.



Articles

Article no.	Description	Size (cm)
IM140/100	Glide mattress with non-slip locking system, green	W140 x L100
IM140/100NS	Nylon sheet with non-slip, without non-slip locking system	W140 x L100
IM4301	4WayGlide Mini Set (IM140/100 + IM140/100NS)	

Combinations

Article no.	Description	Size (mm)
IM53NS	Positioning wedge with non-slip cover	W300 x H200 x L530
IM53/80NS	Positioning wedge with non-slip cover	W300 x H200 x L800

Service Information

Thank you for choosing an Etac product. If the customer makes adjustments, repairs or combinations not predetermined by Etac, the Etac CE certification and Etac warranty will be voided.

Warranty: Two-year warranty on material and manufacturing defects, provided that the product is used correctly. Before taking a product in service always make a risk assesment according to national and/or local legislation.

First inspection:

- Is the packaging intact?
- Read the label on the packaging and check the article no. and product description
- Check that Short Instruction is enclosed – updated User Manual/Instruction for use can be downloaded from www.etac.com or contact your Etac Customer Service or the local distributor.
- Check the label on the product - does it include article no., product description, lot/batch no., cleaning instructions and supplier name?

Periodic Inspection:

- Make sure that your Manual transfer system always is in a perfect condition.
- After wash – always check materials, stitching, handles, buckles.
- If the product shows signs of wear and tear, it must be removed from service immediately.
- Lot no/Batch no:

x	x	x	x	x	x	x	x	x	x
Production year		Running number							



Visual inspection/Check the product:

Ensure that the materials, seams, stitching, handles, buckles are intact/faultless.



Stability test:

Try to bend the product verify that it feels firm, stable and solid.



Mechanical load or stress/Test handles:

Draw hard in the handles in opposite directions and control the material, seams and stitching.
Test buckles:
Lock the buckle and draw in opposite directions, control the buckle and the stitching.



Test low/high friction:

Place the product on a firm surface or a bed, place your hands on the material and test the friction by pushing your hands down into the product.
Low friction – slides effortlessly
High friction – no sliding/moving

Check always:

Manual transfer aids with handles, straps and buckles:    	Manual transfer aids for sitting and lying transfer:   
Manual transfer aids with high or low friction:   	The product can be scrapped in accordance with national regulations  Read the User Manual 

If in doubt, please contact Etac Customer Service or local distributor for more information and guidance.
For more information about training and the use of these products, contact the Etac transfer experts – www.etac.com.

Manufacture:

Etac Immedia A/S
Egeskovvej 12
DK-8700 Horsens, Denmark
etac.immedia@etac.com

Export:

Etac Immedia A/S
Egeskovvej 12
DK-8700 Horsens
etac.immedia@etac.com
www.etac.com/exp

Etac Sverige AB
Box 203, 334 24 Anderstorp, S
Tel +46 371-58 73 00
Fax +46 371-58 73 90
info@etac.se www.etac.se

Etac AS
Pb 249, 1501 Moss, N
Tel +47 815 69 469
Fax +47 69 27 09 11
hovedkontor@etac.no www.etac.no

Etac A/S
Egeskovvej 12, 8700 Horsens, DK
Tel +45 79 68 58 33
Fax +45 75 68 58 40
info@etac.dk www.etac.dk

Etac GMBH
Bahnhofstraße 131, 45770 Marl, D
Tel +49 236 598 710
Fax +49 236 598 6115
info@etac.de www.etac.de

Etac Holland BV
Fluorietweg 16a, 1812RR Alkmaar, NL
Tel +31 72 547 04 39
Fax +31 72 547 13 05
info.holland@etac.com www.etac.com

R82 UK Ltd.
Unit D4A, Coombswood Business Park, East Coombswood Way,
Halesowen, West Midlands B62 8BH, UK
Tel 0121 561 2222
Fax 0121 559 5437
R82uk@r82.com www.r82.co.uk

Snug Seat Inc.
12801 E. Independence Blvd., P.O. Box 1739, Matthews, NC 28106, US
Tel 1 800 336 7684
Fax 704 882 0751
information@snugseat.com www.snugseat.com



Creating possibilities